



USA Gymnastics Recommended Judges Meeting Agenda

All sanctioned meets must include a Judges Meeting during the 30 minutes prior to competition. The Meet Referee assigned to the competition has duties to perform before the meeting begins. Bring a list of all judges assigned with contact information. Bring all pertinent rules.

- Upon arrival, introduce yourself to the meet host and personnel.
- Check equipment, judges seating and tables
- Confirm the meet format and how warm ups and competition works
- Meet with the score table personnel to determine the entering of scores/paper trail and draw
- If this is an "In gym" meet, check the landing of vaulting to see if it's a loose foam covered pit and approve
- Confirm with the MD the march in times, break times and ending times and review any fee structure questions
- Review the inquiry process – They come to the MR for approval before going to the panel
- Meet with timers/line judges/input personnel when they arrive
- Attend the coaches meeting when possible
- Check to see if vault numbers are being flashed and post appropriate chart

Have a roll call of judges with introductions

- ___ Cover all items above from the MD and site
- ___ Review the meet format, warm ups and break time allowed (cannot leave the meet site if you are on the clock)
- ___ Talk about inquiries, conferences and communication on the field of play
- ___ Remind judges, no electronic equipment to be used unless for reference material (code, R&P, etc)
- ___ Discuss the level(s) you are judging today and have each panel discuss their event for that session including SR, unusual skills, general procedures
- ___ Go over any element evaluations, music approval forms or equipment
- ___ Remind CJ's to check with their helpers on time/line/input
- ___ Be at your event for march in. Notify the CJ if you leave for the restroom.
- ___ Remind all judges to stay at their event until the last score has gone in for the session.
- ___ If a state meet or above, review video review procedures
- ___ Collect pay vouchers from judges with Mapquest (paper copy) of mileage
- ___ Check and Turn in pay forms to meet director to have checks ready by the end of the Day
- ___ Have everyone sign the sanction and indicate any violations
- ___ Remain 5 minutes after the meet to check for missing scores or questions with MD