



2018

Women's Gymnastics

Level 9 Eastern and Western

Championships BID BRIEF

EVENT OVERVIEW

The Level 9 Eastern and Western Championships include competitions for Level 9 athletes. A host city can anticipate a delegation size of approximately 1000 people, which includes athletes, coaches, judges, and staff. The competition format includes three days of competition, which determines the All-Around, Individual Event, and Regional Team winner for each of the sixteen age divisions at Easterns and at Westerns.

This event will require the Host / LOC to partner with a local women's gymnastics expert and / or local gymnastics club to fulfill the technical responsibilities and to provide a volunteer force.

BID PROCEDURE

Interested parties should complete the Intent to Bid and submit it to Annie Heffernon, Women's Junior Olympic Program Director (ahheffernon@usagym.org) and Jordan Dillon, Director of Junior Olympic Events (jdillon@usagym.org) no later than November 1, 2016.

Finalists will receive complete bid books and be asked to submit complete bid proposals no later than January 1, 2017.

SCHEDULE OF EVENTS

The preferred dates are May 2-6, 2018.

Day 1 - Wed	Set-Up
Day 2 - Thu	Training
Day 3 - Fri	Competition
Day 4 - Sat	Competition
Day 5 - Sun	Competition and Load-Out

VENUE SPECIFICATIONS

The facility should be a modern, clean and accessible arena or convention center exhibit space meeting the following minimum standards:

- Training Hall Floor Area: 90' wide x 130' long, 25' minimum ceiling height
- Competition Floor Area: 90' wide x 200' long to be divided into two competitive gyms, 25' ceiling
- Spectator Seating: 1,000 stadium type
- Preferred Internet Speed: 25mbps down/10 mbps up

HOTEL

A graduated room block as shown below will be needed with a peak of 200 rooms and a total of 685 room nights. It is ideal for the room block below be held at a single hotel. It is preferred that the hotel block is located within walking distance of all venues. Hilton properties are the preferred hotels for USA Gymnastics. National Travel Systems (NTS) will contract with the hotel directly on behalf of USA Gymnastics and will handle all reservations.

Level 9 Eastern Championships

	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Single	30	50	50	30	10	170
Double	120	150	175	150	30	625
Total	150	200	225	180	40	795

Level 9 Western Championships

	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Single	20	40	40	30	10	140
Double	50	115	130	110	20	425
Total	70	155	170	140	30	565

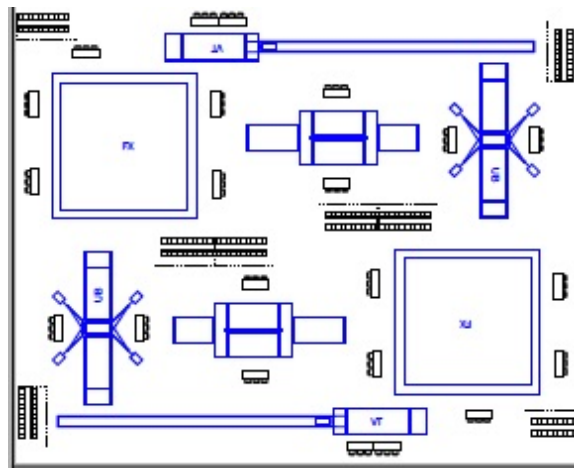
USA GYMNASTICS RESPONSIBILITIES

- Technical aspects of event
- Comprehensive general liability policy
- Awards

HOST RESPONSIBILITIES

- Operations personnel and services
- Assistance with acquiring volunteers
- All expenses related to the use of two competition venues and additional training/warmup area
- Scoring personnel and materials
- Participant services
- Event program
- Coordination of all medical services through the USA Gymnastics Medical Services Coordinator

SAMPLE COMPETITION FLOOR LAYOUT





INTENT TO BID

CONTACT INFORMATION

Contact Name:

Organization:

Organization (if different from above) that will be responsible for the event locally:

Contact Title:

Contact E-mail:

Contact Phone:

EVENT INFORMATION

Event Name:

Event Year:

Proposed Date(s):

VENUE INFORMATION

Proposed venue(s) with seating capacity or number and types of seats available for event:

Please list any city, state, county or facility sales tax or other surcharge (arena fee, parking fee, etc.) that will be levied on event tickets?

Is the proposed venue(s) holding your proposed date(s)?

HOTEL INFORMATION

List of hotel options (with total number of rooms broken down by doubles vs. singles) that have available room blocks (Hilton properties preferred):

COMMUNITY INFORMATION

List of partner organizations committed to assist with event:

List of local organizations that may provide financial or other assistance to event:

List of previous gymnastics or high level sporting events hosted by organization within the last three years:

Name other events taking place within 6 months prior to our event or at the same time: