

Women's National Administrative Committee
May 21, 2007
Mason, Ohio

I. ROLL CALL:

Meeting was called to order at 10:15 AM by Kathy Ostberg, Chairman.

Present

Region I:	Jen Shipman
Region II:	Meg Doxtator & Ruth Sandoz
Region III:	Cori Rizzo
Region IV:	Jim Schlott
Region V:	Bobbi Montanari
Region VI:	Jen Scannell
Region VII:	Lynn Perrott
Region VIII:	Debby Kornegay
Vice President Membership:	Kathy Feldmann
Vice President Program:	Kathy Kelly

II. Membership Report

Kathy Feldmann continued discussion on the requirement of Background Check clearance that will begin on August 1, 2007. A Pilot Program will be conducted beforehand. Complete instructions about the program will be printed on-line and widely distributed.

Discussion was held concerning USA Gymnastics University. The program is in place and the committees will be involved in future developments.

III. Operating Code

All State Board Minutes must be published as soon as possible after approval by the Regional Chairman. Financial Reports are published once a year covering the fiscal year of July 1-June 30. Kathy Kelly requested that the Regional Chairman review all their State's Rules and Policies to ensure that the states' policies do not conflict with the national policies.

Recommendation to the Women's Program Committee to accept the changes to the Operating Code as proposed.

Motion Sandoz
Second Kornegay
PASSED

IV. Rules and Policies

Connie Maloney will update the Rules & Policies (R&P) and assign sections of the R&P to the Administrative Committee. Final submission for the updates is June 15th.

Clarification: When considering Chief Judges designation for sanctioned competitions, rating and longevity does not necessarily determine Chief Judge assignment. Reference pg 68 & 69 in R&P for minimum rating requirement

Committee will review the new procedures on Sanction Violations and made the following recommendation.

Recommendation to accept the new procedures on Sanction Violations. These procedures will be widely publicized and distributed to the membership.

Motion Jim Schlott
Second Lynn Perrott
PASSED

Sanction Violations Procedures

1. *Sanction Violations:*
 - a. *Letter will be sent out stating the allegation of sanction violation(s). The Meet Director/Host Organization will have 30 days to respond to the allegation(s).*

- b. *If the infraction is minor or the circumstances were outside of the control of the Meet Director only a letter of warning will be issued.*
 - c. *1st time Violation - letter and fine of \$500 for one violation and \$500 fine for each additional violation associated with the same sanction.*
 - d. *2nd time Violation– letter and fine of \$1000 for one violation and \$500 fine for each additional violation associated with the same sanction*
 - e. *3rd time Violation – fine of \$5000 for one violation and \$500 fine for each additional violation associated with the same sanction, and a 1 year suspension of sanctioning privileges for the Meet Director and/or Host Organization.*
 - f. *This will be based on a 3 year time frame
Escalating penalties may accrue within a 36 month time frame. Fines and penalties associated with the 2nd and 3rd time violations must occur with that time frame.*
2. *A letter will be sent to the Host Organization and the individual Meet Director with the fine imposed on the Meet Director. Hosting institutions can also be denied sanctioning privileges if violations are repeated with multiple Meet Directors.*
 3. *A Sanction Complaint Form will be included in sanction packets and will be available on USA Gymnastics web-sites (National, Regional & State).*

V. State Chairmen Workshop

The time schedule and agenda were reviewed. Kathy Kelly reminded the committee of the importance of the State Chair Workshop and the attendance of the all Women's Program elected representatives. This year's workshop is schedule for Wednesday, August 15 from 2:00- 6:30 pm. The Womens' Program Appreciation Dinner will immediately follow.

VI. Meeting

The Administrative Committee will meet on Wednesday, August 15 at 9:00 am prior to the Motivational Speaker's address.

VII. Entry Procedures – JO Nationals – East/West

Discussion took place relative to the submission of entry forms/fees for the national events. RAC's will determine the reporting system.