

Women's Administrative Committee Conference Call February 14, 2006

The meeting was called to order at 8:30 PM by Kathy Kelly.

I. Roll Call

Chairman	Jan Greenhawk
Region 1	Jennifer Shipman
Region 2	Ruth Sandoz
Region 3	Cori Rizzo
Region 4	Jim Schlott
Region 5	Bobbi Montanari for Kathy Shufflin
Region 6	Kathy Ostberg
Region 7	Lynn Perrott
Region 8	Deb Kornegay
JOPM	Connie Maloney
VP-Program	Kathy Kelly

II. State Administrative Committee Chairman Election Procedures

Kathy Kelly explained that the purpose of the call was to approve the new procedures for online elections for State Administrative Committee Chairmen.

The following procedures were unanimously approved:

State Administrative Committee Chairmen Election Procedures:

- Call for Nominations published and/or posted online for a minimum of one month prior to the submission deadline of later than March 1.
- Each RACC must verify that the nominee meets the criteria for nomination, has agreed to run, understands the job requirements and has submitted a brief résumé (no more than 300 words).
- Each RACC electronically sends to the Women's Program Assistant (RBrazo@usa-gymnastics.org) the name, city or state and the résumé of each candidate (No photos) in a Microsoft Word document NO LATER than March 15th.
- If a state does not need to conduct an election because there is only one candidate, that information is also to be sent to the Women's Program Assistant.
- The official Slate of Nominees for each State will be posted on the USA Gymnastics web-site to begin voting by April 15th. The voting will be concluded on April 15th.
- The week after April 15th, the RACC's will receive their respective states election results by email, including the actual counts in the event that any of the candidates wants to know this information. The RACCs will notify all of the candidates of the election results.
- If a run-off election is necessary – the Women's Program Assistant will work with the individual RACC on the procedure.
- After all elections are concluded, a complete list of the State Chairmen will be published at www.usa-gymnastics.org.

NOTICE TO PROFESSIONAL MEMBERS OF CHANGE IN VOTING PROCEDURES:

The following language will be placed on the USA Gymnastics Web site and sent directly by e-mail from the National Office to all Professional Members that have an email in the data base. Each Region and State should post it on their web-sites ASAP so that Professional members are aware of the change in voting procedures and their responsibilities to ensure that their vote will be counted.

State Administrative Committee Chairman Elections will be conducted on-line at www.usa-gymnastics.org from April 1, 2006 to April 15, 2006. In order to ensure that your vote can be counted, each Professional Member should make sure of each of the following:

1. That their address is current (specifically the STATE)
2. That they know their personal User ID (which is their Professional Member Number)
3. That they know their PASSWORD (a Pro Member's Password is their eight digit date of birth (mmdyyyy) unless they are otherwise instructed).
4. Their Professional membership and Safety Certification must be fully processed and current by February 28, 2006.
5. If you have any questions regarding your voting privileges please call Member Services at 1-800-345-4719

III. National Congress

Kathy Kelly asked the RACCs if they planned to have a Regional Administrative Committee meeting during Congress.

The following regions have requested room space for a RAC meeting on Friday, August 18 at 4:30 PM:

Regions 2, 3 and 7. Region 4 indicated the need for a meeting but would inform the office of the time later. Region 5 will also be at

the National Office if a meeting is necessary.

Tentative plans were for a State Chair workshop on Sunday morning, August 20 and a Women's Program Appreciation luncheon 1:00 PM on Sunday also.

IV. Age Groups for Level 9/10

Connie confirmed with the RACCs the person responsible in each region for compiling the state qualifier names and athlete numbers that they receive from the respective states' Administrative Committee Chairman. Once the region has received the information all of their states, it is to be forwarded to Connie so that the age group for Regional, East/West and Nationals can be established.

The call was concluded at 9:00 PM.