



\* Note: this section is currently under review as part of a larger project across all NGBs, as requested by the USOPC.

## SECTION II: TRAMPOLINE & TUMBLING OPERATING CODE

### I. Organization Structure

<b>USA Gymnastics Board of Directors</b>				
<b>USA Gymnastics President</b>				
<b>Trampoline &amp; Tumbling Program Staff</b>				
<b>Trampoline &amp; Tumbling Program Committee</b>				
<ul style="list-style-type: none"> <li>• Program Committee Chair **</li> <li>• Elite Committee Chair</li> <li>• <b>Development Committee</b> Chair</li> <li>• Technical Committee Chair</li> <li>• <b>Athletes' Council Athlete Reps (2) *</b> <ul style="list-style-type: none"> <li>• Program Director **</li> <li>• Program Manager **</li> </ul> </li> <li>• Program Council Members (2) **</li> </ul>				
<b>National Committees</b>				
<b>Elite Committee</b> <ul style="list-style-type: none"> <li>• Chair</li> <li>• TRA Rep</li> <li>• TUM Rep</li> <li>• DMT Rep</li> <li>• <b>Athletes' Council Athlete Reps (2)*</b></li> <li>• National Co-ordinators**</li> </ul>	<b>Development Committee</b> <ul style="list-style-type: none"> <li>• Chair</li> <li>• TRA Rep</li> <li>• TUM Rep</li> <li>• DMT Rep</li> <li>• <b>Athlete Rep</b></li> </ul>	<b>Technical Committee</b> <ul style="list-style-type: none"> <li>• Chair</li> <li>• TRA Rep</li> <li>• TUM Rep</li> <li>• DMT Rep</li> <li>• <b>Athlete Rep</b></li> </ul>	<b>Scholarship Committee</b> <ul style="list-style-type: none"> <li>• Chair</li> <li>• Program Committee Rep</li> <li>• T&amp;T Community Rep</li> <li>• Athlete Rep</li> </ul>	<b>Selection Committee</b> <ul style="list-style-type: none"> <li>• Elite Committee Chair</li> <li>• Elite Committee Discipline Rep</li> <li>• National Co-ordinators</li> <li>• <b>Selection Athlete Rep</b></li> </ul>
<b>Regional Administrative Committee</b>				
<ul style="list-style-type: none"> <li>• Regional Chair</li> <li>• Secretary</li> <li>• All State Chairs</li> <li>• Regional Coaches Committee Chair</li> <li>• Regional Technical Committee Chair</li> <li>• Regional Athlete Representative***</li> </ul>				
<b>Regional Technical Committee</b>			<b>Regional Coaches Committee</b>	
<ul style="list-style-type: none"> <li>• Chair</li> <li>• State Technical Reps</li> </ul>			<ul style="list-style-type: none"> <li>• Chair</li> <li>• State Coach Representatives</li> </ul>	
<b>State Administrative Committee</b>				
<ul style="list-style-type: none"> <li>• State Chair</li> <li>• State Technical Representative</li> <li>• State Coach Representative</li> <li>• State Secretary</li> <li>• State Athlete Representative</li> </ul>				
<b>All Professional Members of USA Gymnastics Trampoline &amp; Tumbling</b>				

\* Athlete Representatives have one vote between them

\*\* Ex-officio members (Program Committee Chair, Program Director, Program Manager and Programs Council members are ex-officio members of all National Committees)

\*\*\* Selected by the athlete representative from the respective region's states.

## **A. Function**

The Trampoline & Tumbling Program ("Program") is composed of the Trampoline & Tumbling Program Committee (PC) and its sub-committees. These sub-committees include the Trampoline & Tumbling Development Committee (DC), Trampoline & Tumbling Elite Committee (EC) and the Trampoline & Tumbling Technical Committee (TC). The sub-committees are charged with specific T&T Program tasks (see specific descriptions below). Other sub-committees may be created by the PC as deemed necessary. All committee members must be current USA Gymnastics Professional members.

## **B. Trampoline & Tumbling Program Committee (PC)**

1. All activities of the PC and its sub-committee shall be coordinated with the national office staff. No USA Gymnastics funds or statement of official policy shall be made by the PC (or any of its sub-committees) without the approval of the USA Gymnastics Board of Directors and/or the President. The PC will have overall responsibility for the direction of the Trampoline & Tumbling program of USA Gymnastics. These responsibilities must stay within the framework of the USA Gymnastics By-Laws and as such guided by the policies and statements of the USA Gymnastics Board of Directors. The PC and its sub-committees shall serve as a recommending body to the President of USA Gymnastics.
2. The operating directives of the PC are:
  - a. The PC through its subcommittees shall be charged with the development of a well-organized and well-designed program for the sports of Trampoline, Synchronized Trampoline, Double Mini Trampoline, and Tumbling in the United States consistent with the goals and objectives of the corporation.
  - b. Distribute and disseminate technical material, rules, and regulations, educational and scientific literature and other information necessary and appropriate to support the coaching and judging community.
  - c. Provide for the improvement and growth of the sports of Trampoline, Synchronized Trampoline, Double Mini Trampoline and Tumbling, through the training, education, certification, and evaluation of coaches, judges, and athletes.
  - d. Design procedures for selecting athletes, coaches, judges, managers, trainers, and support staff for domestic and international events. These competitions include but are not limited to: Olympic Games, World Championships, Pan American Games, World Games, and World Cups.
  - e. Recommend candidates to represent the corporation in FIG activities, including but not limited to the international judges' course, coaches' courses, FIG Congresses and international competitions.

- f. All elected officials of the PC and its sub-committees are obligated to support USA Gymnastics, the Program and its Rules & Policies.
  - g. Review the existing Code of Points and Rules & Policies.
  - h. Review the revisions sent to the committee from the respective sub-committees.
  - i. Oversee the alterations, deletions, and overall review of the Rules & Policies and Code of Points.
3. The PC shall be comprised of the following members:
- a. Chair of the PC
  - b. Chair of the EC
  - c. Chair of the DC
  - d. Chair of the TC
  - e. Athlete Representative
    - i. Both the Athlete Support Representative and the Athlete Selection Representative may serve on this committee, however there is only one vote between both members. For all selection and assignment items, the Athlete Support Representative must recuse and the Athlete Selection Representative will serve.
  - f. Program Director – ex officio (voice, no vote)
  - g. Program Council (2) – ex officio (voice, no vote)
4. Program Committee Chair
- a. Nomination
    - i. Nominations are made by T&T Professional members.
    - ii. Criteria for nomination:
      - Must be at least 21 years old, and a T&T Professional member in good standing for at least four (4) consecutive years prior to the nomination.
      - Must be actively involved in the Program as a coach, judge, or administrator.
      - Must have previously served as a T&T National Committee Chair for a minimum of one (1) full term, or have been elected as a T&T National Committee Chair in the current or previous quad.
  - b. Duties & responsibilities
    - i. The duties & responsibilities of the PC Chair include, but are not limited to, the following:
      - To work closely with the Program Director.
      - Organize and conduct the meetings and conference calls of the PC.
      - Secure, correlate, and disseminate agenda items for meetings and conference calls in advance of the meetings and calls.
      - Coordinate with USA Gymnastics on meeting location/times and advise the PC of these arrangements in advance.
      - Play an active role in the various PC sub-committees and coordinate their reports.

- Provide leadership for a visible, viable relationship with USA Gymnastics, the PC, and other related groups.
- The term of office for the PC Chair is four (4) years with the term beginning August 1 of the election year.
- There is no limit to the number of consecutive terms.

**C. Sub-Committees**

**1. Trampoline & Tumbling Elite Committee (EC)**

- a. The PC established the EC as a sub-committee of the PC. The operating directives are:
  - i. To work closely with the Program Director and Program Committee Chair.
  - ii. Elite athlete training, development, and support.
  - iii. Review all athlete and coach selection procedures and policies.
  - iv. Development and distribution of coaches education.
  - v. Annually review and revise sections of the Rules & Policies and Code of Points pertaining to the EC.
  - vi. Send reviews and revisions to the PC regarding the Elite Rules & Policies and Code of Points.
  - vii. Submit all Elite Committee actions, decisions and recommendations to the PC for final approval.
- b. The EC shall be comprised of the following members:
  - i. Chair (voice, no vote)
  - ii. Trampoline Coaches' Representative
  - iii. Tumbling Coaches' Representative
  - iv. Double Mini Coaches' Representative
  - v. Athlete Representative
    - Both the Athlete Support Representative and the Athlete Selection Representative may serve on this committee, **however there is only one vote between both members.** For all selection and assignment items, the Athlete Support Representative must recuse and the Athlete Selection Representative will serve.
  - vi. Program Director – ex-officio (voice, no vote)
  - vii. PC Chair – ex-officio (voice, no vote)

**2. Elite Committee Chair**

- a. Nomination
  - i. Nominations are made by **T&T** Professional members.
  - ii. Criteria for Nominations:
    - Must be at least 21 years old, and a **T&T** Professional member in good standing for at least four (4) consecutive years prior to the nomination.
    - Must be currently active in National Team activities as a coach of an **Elite** athlete.

- Must have been the primary coach of an athlete who has competed at an official USA Gymnastics international assignment in the current or last quadrennial cycle.
  - The outgoing chair to remain as non-voting member for six months.
- b. Duties & Responsibilities
- i. The duties & responsibilities of the EC Chair include, but are not limited to, the following:
- Organize and conduct the meetings and conference calls of the EC.
  - Secure, correlate and disseminate agenda items for meetings and conference calls in advance of the meetings and calls.
  - Coordinate with USA Gymnastics on meeting location/times and advise the EC of these arrangements in advance.
  - Play an active role in the various EC subcommittees, if any, and coordinate their reports.
  - Provide leadership for a visible, viable relationship with USA Gymnastics, the PC, and the EC and other related groups.
  - The term of office for the EC Chair is four (4) years with the term beginning August 1 of the election year.
  - There is no limit to the number of consecutive terms.
3. Elite Committee Members
- a. Nomination
- i. Nominations for the Coaches' Representatives are made by T&T Professional members, based on the following criteria:
- Must be at least 21 years old, and a T&T Professional member in good standing for at least two (2) consecutive years prior to nomination.
  - Must be a National Team member or have a National Team athlete in the current or last quadrennial cycle.
  - One (1) coach must have been the nationally assigned or personal coach of a trampoline athlete who has competed at an official USA Gymnastics international assignment in the current or last quadrennial cycle.
  - One (1) coach must have been the nationally assigned or personal coach of a tumbling athlete who has competed at an official USA Gymnastics international assignment in the current or last quadrennial cycle.
  - One (1) coach must have been the nationally assigned or personal coach of a double mini athlete who has competed at an official USA Gymnastics international assignment in the current or last quadrennial cycle.
  - Two athlete representatives will be nominated by the Athlete's Council and should be consistent with guidelines as outlined by the U.S. Olympic Committee. One athlete must

be designated to deal with athlete issues and the other will serve on all selection committees.

4. Trampoline & Tumbling Development Committee (DC)
  - a. The PC established the DC as a subcommittee of the PC. Their operating directives are:
    - i. Work closely with the Program Director and Program Committee Chair.
    - ii. Development Program progress and success.
    - iii. Management of state and region Development activities.
    - iv. Development athlete training and growth.
    - v. Development and distribution of coaches' education.
    - vi. Annually review and revise sections of the Rules & Policies and Code of Points pertaining to the Development Program.
    - vii. Attend all meetings, activities, and events as required.
    - viii. Submit all Development Committee actions, decisions and Development Program recommendations to the PC for final approval.
  - b. The DC shall be comprised of the following members:
    - i. DC Chair (voice, no vote)
    - ii. Trampoline Representative
    - iii. Tumbling Representative
    - iv. Double-Mini Trampoline Representative
    - v. Program Director – ex-officio (voice, no vote)
    - vi. PC Chair – ex officio (voice, no vote)
5. Development Committee Chair
  - a. Nomination
    - i. Nominations are made by T&T Professional members.
    - ii. Criteria for nomination:
      - Must be at least 21 years old, and a T&T Professional member in good standing for at least four (4) consecutive years prior to the nomination.
      - Must have coached a Development (J.O.) finalist at ND Championships within the current or last quadrennial cycle.
      - The term of office for the DC Chair is four (4) years with the term beginning August 1 of the election year.
      - There is no limit to the number of consecutive terms.
      - The outgoing chair to remain as non-voting member for six months.
  - b. Duties & responsibilities
    - The duties & responsibilities of the DC Chair include, but are not limited to, the following:
    - To work closely with the Program Director and Program Committee Chair.
    - Organize and conduct the meetings and conference calls of the DC.

- Secure, correlate and disseminate agenda items for the annual meetings and conference calls in advance of all meetings and calls.
  - Coordinate with USA Gymnastics on meeting location/times and advise the DC of these arrangements in advance.
  - Play an active role in the various DC subcommittees, if any, and coordinate their reports.
  - Provide leadership for a visible, viable relationship with USA Gymnastics, the PC, the DC, and other related groups.
6. Development Committee Members
- a. Nomination
- i. Nominations are made by T&T Professional members.
  - ii. Criteria for nomination:
    - Must be at least 21 years old, and a T&T Professional member in good standing for at least two (2) consecutive years prior to the nomination.
    - Must have coached a Development (J.O.) finalist at National Championships in the discipline he/she intends to represent within the current or last quadrennial cycle.
7. Trampoline & Tumbling Technical Committee (TC)
- a. The PC established the TC as a sub-committee of the PC. Their operating directives are:
- i. Work closely with the Program Director and Program Committee Chair.
  - ii. Education and certification of trampoline & tumbling judges in the United States.
  - iii. Development and distribution of judges' educational materials.
  - iv. Management of state, region, and national judges' activities.
  - v. Selection of qualified judges for national events and recommendations to the EC for international competitions.
  - vi. Annually review and revise sections of the Rules & Policies and Code of Points pertaining to judging.
  - vii. Send reviews and revisions to the PC regarding the Elite and Development Rules & Policies and Code of Points.
  - viii. Attend all meetings, activities, and events as required.
  - ix. Submit all TC actions, decisions and TC recommendations to Program Committee for final approval.
- b. The TC shall be comprised of the following members:
- i. TC Chair (voice, no vote)
  - ii. Trampoline Representative
  - iii. Tumbling Representative
  - iv. Double-Mini Representative
  - v. Program Director – ex-officio (voice, no vote)
  - vi. PC Chair – ex-officio (voice, no vote)



8. Technical Committee Chair
  - a. Nomination
    - i. Nominations are made by T&T Professional members with a current T&T judges accreditation.
    - ii. Criteria for nomination:
      - Must be at least 21 years old, and a T&T Professional member in good standing for at least four (4) consecutive years prior to the nomination.
      - Must be actively involved in the Program and hold a current FIG brevet in one of the disciplines and a minimum of Category 1 in the other two.
      - Must have judged at a FIG Sanctioned international event within the current or last quadrennial cycle.
      - The term of office for the TC Chair is four (4) years with the term beginning August 1 of the election year.
      - There is no limit to the number of consecutive terms.
      - The outgoing chair to remain as non-voting member for six months.
  - b. Duties & responsibilities
    - i. The duties & responsibilities of the TC Chair, include, but are not limited to, the following:
      - Organize and conduct the meetings and conference call of the TC.
      - Secure, correlate and disseminate agenda items for the annual meetings and conference calls in advance of all meetings and calls.
      - Coordinate with USA Gymnastics on meeting location/times and advise the TC of these arrangements in advance.
      - Play an active role in the various TC subcommittees, if any, and coordinate their reports.
      - Provide leadership for a visible, viable relationship with USA Gymnastics, the PC, the TC, and other related groups.
9. Technical Committee Members
  - a. Nomination
    - i. Nominations are made by T&T Professional members with a current T&T judges accreditation.
    - ii. Criteria for nomination: (Must meet all of either bullet):
      - Be a USA Gymnastics T&T Professional member, actively involved in the program, at least 21 years old, and in good standing for at least four (4) consecutive years prior to the nomination AND hold an FIG Brevet in the discipline he/she intends to represent within the current or last quadrennial cycle.
      - Be a USA Gymnastics T&T Professional member, actively involved in the program, at least 21 years old, and in good standing for at least four (4) consecutive years prior to the



nomination AND hold a Judges Category 1 for a minimum of five (5) years in the discipline he/she intends to represent.

**D. Elections**

1. T&T professional members will elect the Chair of the PC in the last year of the quad, for a 4-year term.
2. Member Clubs with Elite athletes at USA Gymnastics Championships will elect the Chair of the EC in the last year of the quad, for a 4-year term (1 vote per club).
3. T&T professional members with a current T&T judges accreditation will elect the Chair of the TC in the second year of the quad, for a 4-year term (1 vote per member).
4. Member Clubs with **Development** athletes at Stars & Stripes Championships OR USA Gymnastics Championships will elect the Chair of the **DC** in the second year of the quad, for a 4-year term (1 vote per club).
5. T&T professional members are eligible to vote for the committee members as stated below:
  - a. Members of the EC are elected in the second year of the quad (2022, 2026 etc.) for a 4-year term, at the conclusion of USA Gymnastics Championships. Clubs that have elite athletes competing in USA Gymnastics Championships will submit one vote per club.
  - b. Members of the **DC** are elected in the last year of the quad (2024, 2028 etc.) for a 4-year term, at the conclusion of Stars & Stripes Championships. Clubs that have **Development** athletes competing at USA Gymnastics Championships or Stars & Stripes Championships will submit one vote per club.
  - c. Members of the TC are elected in the last year of the quad (2024, 2028 etc.) for a 4-year term, in an online vote by Professional members with a current T&T judges accreditation (1 vote per member).
6. Nominations will be submitted to the national office by May 1 of the election year.
7. Candidates will forward a resume to the national office by May 15 of the election year.
8. Resumes of candidates will be posted on the USA Gymnastics web site on or before June 1.
9. Elections will be conducted online except when held at the USA Gymnastics Championships.
10. Election is by simple majority of votes cast.
11. In case of a tie, a runoff election will be conducted between the two candidates with the highest number of votes until one candidate receives a simple majority of the votes cast.
12. The runoff election will be conducted no later than 30 days following the election. The runoff election closes 30 days after the ballot is posted on the website.

## **E. Voting**

1. For all USA Gymnastics T&T Committees:
  - a. In the event of conflict of interest, a member will be required to recuse their vote. In case of recusal, the chair shall exercise his/her vote.
  - b. When dealing with voting issues a quorum must be present at the time of voting. A quorum refers to the number of committee members present at a meeting. The quorum is a majority of all the members for that committee.
  - c. A majority vote is the majority of the votes cast. This is sufficient to the adoption of any motion, except for those listed in Robert's Rules as requiring a two-thirds vote.
  - d. Each committee member may only cast one vote, regardless of the number of positions they hold. A person holding more than one position should declare the position from which their vote will be cast, for example:
    - i. A member holding more than one State Chair position should advise which state they will be voting on behalf of.
    - ii. A Region Chair also holding a State Chair position should advise whether they will be voting as the State Chair, or breaking any tie as the Region Chair.

## **F. Interim Vacancies**

1. For other than an Athlete Representative, if a committee member is unable to perform their duty for a limited period of time, the Chair will appoint an interim replacement, being an expert in the field or themselves, to exercise his/her vote.

## **G. Permanent Vacancies**

2. For other than an Athlete Representative:
  - a. Program Committee
    - i. If a vacancy on the PC occurs with one year or less remaining in the term, the remaining PC members will appoint a replacement.
    - ii. If more than one year remains in the term, the Program Director will appoint an interim member with the approval of the PC, to oversee the day to day business of the program, until an election can be held to fill the vacancy.
    - iii. The national office will conduct the election in a timely manner using appropriate election procedures.
  - b. Sub-Committees
    - i. If a vacancy occurs on a sub-committee, due to the member being selected as a committee Chair, a new election will be immediately held.
    - ii. If a vacancy occurs due to any other reason, the remaining members of the sub-committee will appoint a replacement, subject to approval of the PC.

## **H. Removal**

### **1. For other than an athlete representative**

#### **a. Program Committee**

i. By the affirmative vote of two-thirds (2/3) of all the members of the PC, a member of the PC may be removed where:

- The member fails to meet the requirements for participation on the PC as established.
- The members of the PC conclude that the best interest of the Program will be served thereby.

#### **b. Sub-Committees**

i. By affirmative vote of two-thirds (2/3) of all the members of the PC or the particular sub-committee involved, a member of a sub-committee may be removed where:

- The member fails to meet the requirements for participation on the sub-committee as established.
- The members conclude that the best interest of the Program will be served thereby.
- For an Athlete Representative, the Athletes' Council shall determine the method and reason for such removal.