

## CHARTER FOR THE USA GYMNASTICS TRAMPOLINE & TUMBLING DEVELOPMENT COMMITTEES

The USA Gymnastics Trampoline & Tumbling Development Committees (“DCs” or “Committees”) are a group of subcommittees reporting to the USA Gymnastics T&T Program Committee. The Committees will assist the T&T Program Committee in developing, organizing and designing USA Trampoline & Tumbling (the “Program”), with a focus on the USA Gymnastics T&T Development Program.

**1.0 Composition.** The Committees each consist of no more than six (6) members, including no more than three (3) voting members. The following chart shows the composition of each DC:

| Trampoline DC                | Tumbling DC             | Double Mini DC             |                   |
|------------------------------|-------------------------|----------------------------|-------------------|
| Development Committees Chair |                         |                            | Voting member     |
| Trampoline Representative    | Tumbling Representative | Double Mini Representative | Voting member     |
| Athlete Representative       |                         |                            | Voting member     |
| Athlete Representative       |                         |                            | Non-voting member |
| Program Committee Chair      |                         |                            | Non-voting member |
| T&T Program Director         |                         |                            | Non-voting member |

**2.0 Elections and Appointments.** Active T&T Competitive Coach, Judge or Meet Director members, and active Owner/Managing Directors of T&T member clubs, will submit nominations for the DCs Chair to the T&T Program Director by May 1 in the last year of the Olympic quad (2024, 2028, etc.). For the initial term under this Charter, the terms of the incumbent DCs Chair (whose current term is 2018-2022) will be extended to 2024. Candidates will submit a resume to the Program Director by May 15 of the election year. Resumes of candidates will be posted on the USA Gymnastics website on or before June 1 of the election year. Member Clubs with Development athletes at either Stars & Stripes Championships or USA Gymnastics Championships will elect the DCs Chair (1 vote per Club) on or before June 15 of the election year. Elections will be conducted online. The candidate with the greatest number of votes cast is elected. When a ballot has more than four (4) nominees, a nominee must either win a majority of the votes, or a runoff be held between the candidates with the two (2) highest number of votes cast. In case of a tie, a runoff election will be conducted between the two candidates with the highest number of votes until one candidate receives a simple majority of the votes cast. The runoff election will be conducted no later than 30 days following the election. The DCs Chair will also serve on the T&T Program Committee. The terms of that role will be the same as those on the DCs.

To be nominated and to run for the DCs Chair position, a person:

- Must be at least 21 years old;

- Must be a T&T Competitive Coach Member in good standing for at least four (4) consecutive years prior to the nomination;
- Must be actively involved in the Program;
- Must have coached a Development finalist at National Championships within the current or last quadrennial cycle.

Active T&T Competitive Coach, Judge or Meet Director members, and active Owner/Managing Directors of T&T member clubs, will submit nominations for the DCs discipline representatives (Trampoline Representative, Tumbling Representative, and Double Mini Representative) to the T&T Program Director by May 1 in the second year of the Olympic quad (2026, 2030, etc.). For the initial term under this Charter, the terms of the incumbent DCs discipline representatives (whose current terms are 2020-2024) will be extended to 2026. Candidates will submit a resume to the Program Director by May 15 of the election year. Resumes of candidates will be posted on the USA Gymnastics website on or before June 1 of the election year. Member Clubs with Development athletes at either Stars & Stripes Championships or USA Gymnastics Championships will elect the DCs discipline representatives (1 vote per Club) on or before June 15 of the election year. Elections will be conducted online. The candidate with the greatest number of votes cast is elected. When a ballot has more than four (4) nominees, a nominee must either win a majority of the votes, or a runoff be held between the candidates with the two (2) highest number of votes cast. In case of a tie, a runoff election will be conducted between the two candidates with the highest number of votes until one candidate receives a simple majority of the votes cast. The runoff election will be conducted no later than 30 days following the election.

To be nominated, and to run, for a DC Discipline Representative position, a person:

- Must be at least 21 years old;
- Must be a T&T Coach Member in good standing for at least two (2) consecutive years prior to nomination;
- Must be actively involved in the Program;
- Must have coached a Development finalist at National Championships in the applicable discipline within the current or last quadrennial cycle.

The Athlete Representatives are appointed by the USA Gymnastics Athletes Council in the second year of the Olympic quad (2022, 2026 etc.).

The Program Director will serve for the duration of their employment by USA Gymnastics in that role.

**3.0 Meetings and Minutes.** The Committees shall meet at least quarterly by telephone or videoconference and shall hold at least one in-person meeting each calendar year. The Committees may hold more frequent meetings as necessary or desirable. A majority of the voting Committee members present at a meeting shall constitute a quorum. Once a quorum is established, a majority vote of the present Committee members shall constitute action of the Committees. The Committees shall maintain minutes of all meetings, and publish these on the USA Gymnastics website.

The T&T Program Manager shall coordinate with and assist the Committee. The DCs Chair will secure, correlate, and disseminate agenda items for meetings and conference calls in advance of the meetings and calls. Unless determined otherwise for a particular meeting by action of the Committee, the outgoing DCs Chair will be invited to attend meetings as a guest for 6 months after their term ends.

- 4.0 Action Without a Meeting.** The Committees may take action without a meeting if written notice as described in this section (the “Notice”) is given to each Committee member, and each member by the time stated in the Notice either votes in writing for or against such action, abstains in writing from voting, fails to respond or vote, or fails to demand in writing that action not be taken without a meeting. The Notice shall state the action to be taken, the time by which a Committee member must respond, and that failure to respond by the time stated in the Notice will be treated as an abstention. If, at the end of the time stated in the Notice, a majority of the Committee members have voted for the proposed action, then the action is approved and constitutes action of the Committee. All communications under this section may be transmitted or received by the Committees by email or other form of electronic communication. Action taken pursuant to this Section has the same effect as action taken at a meeting of the Committee.
- 5.0 Term limits.** All members of the DCs (including Athlete Representatives) will serve a four (4) year term that begins on August 1 of the election year and ends on July 31 of the fourth year. Elections will take place in the fourth year of each term. Committee members shall not serve more than two (2) consecutive terms in the same role.
- 6.0 Voting.** If a Committee member recuses themselves from a Committee vote for any reason, then a representative of another DC, appointed by the DCs Chair, may vote instead. For example, if the Trampoline Representative recuses themselves, then the DCs Chair may appoint either the Tumbling Representative or Double Mini Representative to vote instead. If the voting Athlete Representative recuses herself or himself from voting for any reason, then the non-voting Athlete Representative will cast that vote instead. If the non-voting Athlete Representative also recuses herself or himself from voting for any reason, then a replacement athlete representative (approved in advance by the Athletes Council) will cast the vote instead.
- 7.0 Vacancies and Removal.** A Committee member’s position on a Committee is regarded as an interim vacancy if a committee member is unable to perform their duty for a limited period of time not to exceed 1 year (e.g., is not able to attend meetings or participate in committee business for a limited duration, or has an interim suspension imposed). For an interim vacancy, the remaining DCs members will appoint an interim replacement. The interim replacement must be an individual who is qualified to fill the role. Any interim replacement Athlete Representative must be approved in advance by the Athletes’ Council.

A Committee member’s position on a Committee becomes permanently vacant upon the member’s resignation, removal, incapacity, disability or death, or upon the expiration of the member’s term. Any member may resign at any time by giving written notice to the

DCs Chair, except the DCs Chair's resignation shall be given to the PC Chair. Members of the Committee will be removed by the Committee if they fail to attend in person or participate by telephone or videoconference in at least three fourths (3/4) of the regular meetings of the Committee during any twelve (12) month period, unless they are able to demonstrate to the other Committee members that the presence of exigent circumstances caused and excused the absences. A member shall be removed in accordance with the preceding sentence by the affirmative vote of a majority of the voting power of the Committee (excluding the absent member). A member may also be removed for cause at any duly noticed meeting of the Committee, and after being provided an opportunity for the member to be heard by the Committee, upon the affirmative vote of at least two-thirds (2/3) of the total voting power of the Committee (excluding the member in question).

For any permanent vacancy occurring in a Committee with less than one year remaining in the term, the remaining DCs members will appoint a replacement in the same manner as an interim replacement.

Any permanent vacancy occurring in a Committee with one year or more remaining in the term, shall be filled as set forth in Section 2.0. A member elected to fill a vacancy shall be elected for the unexpired term of such member's predecessor in office. The remaining DCs members may appoint an interim replacement until the election is complete. The appointment process or election will be conducted in a timely manner.

**8.0 Committee Duties.** The Committees will support and advise USA Gymnastics, including the Program Director, with respect to the following:

- Working closely with the Program Director and Program Committee Chair;
- Contributing to the development of a well-organized and well-designed Development Program for the disciplines of Trampoline, Synchronized Trampoline, Double Mini Trampoline, and Tumbling in the United States consistent with the goals and objectives of USA Gymnastics;
- Supporting USA Gymnastics, the Program and its Rules & Policies;
- Annually reviewing and recommending to the Program Committee updates to the existing Development Code of Points and Rules & Policies pertaining to the DCs;
- Performing duties as assigned by the Program Director, and the Program Committee;
- Meeting regularly in adherence with the Committee Charter;
- Providing leadership for a visible, viable relationship with USA Gymnastics, subcommittees, T&T members and other related groups;
- Supporting Development athletes, and their training and development;
- Developing and distributing coaches education; and
- Submitting all DCs actions, decisions and recommendations to the PC for final approval.

**9.0 Disclosure of Charter.** This charter shall be made available on the USA Gymnastics website.

- 10.0 Effectiveness and Amendment.** This Charter must be approved by the Board. Any amendment or other modifications of this Charter shall be made a majority vote of the voting members of the DCs, subject to approval by the Board.
- 11.0 Compensation.** No salary or other compensation shall be paid for serving as a member of a Committee except the Program Director, whose salary shall be fixed, increased or decreased by USA Gymnastics.
- 12.0 Conflict of Interest.** All members of the Committees will adhere to the USA Gymnastics' Conflicts of Interest Policy.