

**United States Olympic  
Committee**



**ADDITIONAL OFFICIALS  
SELECTION PROCEDURE FORMS**

**for the**

**PAN AMERICAN GAMES**

## **Additional Officials Selection**

These individuals serve the team in a variety of roles specific to each sport. Additional Officials nominees / positions must be performance oriented and the NGB/PSO must demonstrate in the selection procedures how Additional Officials members are critical to the performance of the team.

### **Job Description**

In order to be selected for an Additional Officials position, a candidate should have:

1. Experience and proven ability working with teams at the national and international levels.
2. Proven ability to establish harmonious relationships with athletes and other team personnel.
3. Specific experience, certifications, etc., necessary for the position.

The USOC reserves the right to limit the number of Additional Officials positions awarded to NGBs/PSOs and Paralympic Division.

**USA Gymnastics**  
**ADDITIONAL OFFICIALS SELECTION PROCEDURES**  
**2007 Pan American Games**  
**Men's Artistic, Women's Artistic, Rhythmic, Trampoline**  
**September 7, 2006**

1. Describe the specific Additional Officials position(s) the NGB is requesting:

Title: National Team Coordinator (1) Responsibility: Assist with team preparation

Title: Coach (up to 1 each per athlete, unless their personal coach has already been selected for the "Coach" position) Responsibility: Assist with team preparation

Priority in selecting Additional Officials (from amongst the disciplines) will be determined by USA Gymnastics staff and based upon the composition and the needs of the teams.

2. Describe the NGB prerequisites for the above-mentioned Additional Officials positions:

- i. Successful completion of USOC approved background check.
- ii. Must be a current program administrator or personal coach of an athlete nominated to the Pan American team (who has not been nominated as a coach).

Criteria includes:

- Proven team leadership
- International experience
- Ability to communicate to the athletes, coaches, and judges
- Fulfilling the necessary criteria established by USA Gymnastics including
  - Professional member in good standing
  - Current USA Gymnastics Safety certification
  - Attend all required meetings and training camps

3. How will the NGB publicize/post the Additional Official positions and/or application process?

The Additional Official positions will not be posted. USA Gymnastics will use the current National Team Coordinator and/or the personal coaches of the athletes nominated to the Pan American Team in the coach position.

4. Describe the intended method of:

- A. Identifying the pool of candidates to be considered for Additional Officials positions

Must be a current program administrator or personal coach of an athlete nominated to the Pan American team (who has not been nominated as a coach).

- B. Selecting candidates who will fit the job description for Additional Officials

Selection will be done by the respective discipline's Program Committee and/or Selection Committee.

- 5. Removal of an Additional Officials member:

Once the Additional Officials Nomination(s) is accepted by the USOC, the Additional Officials are subject to the USOC Code of Conduct and Grievance Procedures.

- 6. Replacement of an Additional Officials member:

In the event that the Nominated Additional Official is unable to perform his/her duties for injury, illness, Code of Conduct violations or any other unforeseen circumstances that would result in the need to replace him/her, the replacement candidate must meet all of the criteria listed in #2 above.

- 7. Which USA Gymnastics committee will make final:

- A. Recommendation of the Additional Officials?

Recommendation is made by each discipline's respective Program and/or Selection Committee (per athlete selection procedures) to the President of USA Gymnastics.

- B. Approval for the Additional Officials?

President of USA Gymnastics in conjunction with the designated Athlete Representative

- 8. Conflict of Interest:

Any individual who is an applicant for any Additional Official position and who is involved in the selection process shall recuse him or herself from any discussion or decision involving selection of the Additional Official.

- 9. Publicity/Distribution of Procedures:


The USOC approved selection procedures (complete and unaltered) will be posted/published by the NGB in the following locations and will include the USOC approval date:

A. NGB website: The selection procedures will be posted as soon as possible, but not more than 5 days following notice of approval by the USOC.

[www.usa-gymnastics.org](http://www.usa-gymnastics.org)

B. NGB Official Publication (if any): N/A

C. Other: N/A

<b>Position</b>	<b>Print Name</b>	<b>Signature</b>	<b>Date</b>
NGB President or Executive Director	Steve Penny		10/2/06