

Section II: Program Organization and Administration

New additions are highlighted

I. Organization Structure and Function

A. Men's Program Committee (MPC)

The USA Gymnastics Board of Directors established the MPC in 1977. The operating directives are:

1. The MPC assists the Board of Directors in the development of a consistent and well designed program for men's gymnastics in the USA.
2. The MPC works with the Men's Program Director of USA Gymnastics.
3. All MPC actions are subject to approval by the Board of Directors and the President of USA Gymnastics.
4. The MPC is charged with making recommendations for:
 - a. Program development
 - b. Team selection methods
 - c. Coach, manager and judge selection methods
 - d. Training and development
 - e. Associated scheduling
5. Official meetings of the MPC are:
 - a. US Championships
 - b. World or Olympic Trials
 - c. USA Gymnastics National Congress
 - d. Winter Cup Challenge
 - e. USA Championships Qualifying Event
 - f. Conference calls as scheduled
6. The MPC members are:
 - a. Member #1 – Chairman of the MPC: Yoichi Tomita
 - b. Member #2 – Vice Chairman for Men of USA Gymnastics: Yoichi Tomita
 - c. Member #3 – FIG Technical Committee Member: Steve Butcher
 - d. Member #4 – Elected by the coaches of the Senior National Team at the USA Championships: **Kip Simon – interim until February 2011**
 - e. Member #5 – Elected by the coaches of the Senior National Team at the USA Championships: Russ Fystrom
 - f. Member #6 – Elected by the Junior Elite National Team coaches at the U.S. Championships: **Hideo Mizoguchi**
 - g. Member #7 – Elected by the Junior Elite National Team coaches at the U.S. Championships: Kelly Crumley
 - h. Member #8 – Athlete Representative elected by Athlete's Council: John Roethlisberger
 - i. Member #9 – Athlete Representative elected by Athlete's Council: Jay Thornton
Shared position through December 2011 with David Sender
 - j. Member #10 – NGJA Representative (Voice, no vote): Dan Bachman
 - k. Member #11 Men's Program Director (Voice, no vote): Dennis McIntyre
 - l. Member #12 – National Team Coordinator (Voice, no vote): Kevin Mazeika
 - m. Member #13 – Junior Olympic Coordinator (Voice, no vote): Dusty Ritter
7. The term of office is for two (2) years. There is no limit to the number of consecutive terms.

8. The voting members of the MPC will elect the Chairman of the MPC at the Championships of the USA.
 - a. Term of office is two (2) years.
 - b. Candidates must be members of the MPC.
 - c. Election as Chairman does not affect the member's voting rights.
 - d. There is no limit to the number of consecutive terms the Chairman may serve.
9. Vacancy of a MPC member position will require an interim appointment determined by the Men's Program Committee.

B. Men's Program Director – Responsibilities

1. Implement short and long range goals for the USA Gymnastics Men's Program National Teams.
2. Organize clinics and workshops for coaches and National Teams.
3. Disseminate information and maintain good communication with the gymnastics community.
4. Attend and observe major national and international competitions whenever possible.
5. Coordinate and work with various committees as a National Office liaison person.
6. Develop and coordinate the budget for Junior and Senior Men's Programs.
7. Other duties as appropriate.

C. The Judges Selection Committee

The Judges Selection Committees are charged with determining judges' selection for the Junior Olympic National Championships, Winter Cup challenge, National Qualifier, Visa Championships, International competition and any trials events such as the Olympic Trials. The committee make up is controlled by the Men's Program Committee (MPC) but will generally be made up of the following:

- **Junior Olympic National Championships:** Men's Program Director, Men's Junior Olympic Coordinator and the NGJA Junior Olympic Vice President.
- **Domestic Senior Level Championship competitions:** Men's Program Director, MPC Chairman and the NGJA Technical Vice President.
- **International Competitions:** Men's Program Director, MPC Chairman and the NGJA General Technical Vice President and/or the US representative to the FIG Men's Technical Committee.

Conference calls will be chaired by the Men's Program Director. This group, when convened, will review the recommendations solicited from the NGJA for all judges used in domestic and foreign USA Gymnastics events.

D. FIG Men's Technical Committee Member Responsibilities – Steve Butcher

1. Represent the USA and USA Gymnastics at all FIG meetings and functions where the FIG Men's Technical Committee (MTC) convenes.
2. Assist the USA Gymnastics President and National Office with international, administrative and technical matters, as they affect our relationship and image with the FIG, PAGU, PANGF and member countries of the FIG.
3. Provide information and technical advice to *USA Gymnastics* and *Technique* magazines.
4. Conduct the FIG Continental or Intercontinental Judges' course within each four-year instruction cycle.

5. With respect to international judging assignments and judging performance:
 - a. Maintain records of the number of international judging assignments for each certified judge during each FIG cycle.
 - b. Maintain an ongoing analysis of USA judges' performance in individual, invitational and team competitions.
 - c. Maintain a file of international competition report forms, relating significant information to appropriate personnel (coaches, judges, etc.).
6. Work with USA Gymnastics National and / or Event Coach and Staff regarding:
 - a. Interpretation of the FIG *Code of Points* for the Elite Program.
 - b. USA Team performance of selected skills.
 - c. Evaluation of optional exercise composition / content of National Team.
7. Specific to the MPC:
 - a. Responsible for the FIG reports, rule clarification updates, and the FIG *Code of Points* deductions / revisions / interpretations.
 - b. Direct responsibility for the FIG Continental and Intercontinental (USA) courses: instructional content, schedule, format, and examinations.
 - c. Serve as a member of the Jury of Appeal and / or Head Judge at International Competitions in the USA.
8. Convey the technical material to the gymnastics community for the improvement and edification of the coaching and judging ranks in the USA.

E. Junior Olympic Program Committee (JOPC)

The USA Gymnastics Board of Directors established the JOPC as a sub-committee of the MPC. The operating directives are:

1. The JOPC assists the MPC in the development of a consistent and well designed program for boy's gymnastics in the USA.
2. The JOPC works directly through the Senior Director of the Men's Program of USA Gymnastics.
3. All actions of the JOPC are subject to approval by the MPC, USA Gymnastics President and the Board of Directors.
4. The JOPC makes recommendations for:
 - a. Program development
 - b. Compulsory development
 - c. Management of state and regional activities
 - d. Training and development
 - e. Associated scheduling
5. Official meetings of the JOPC are:
 - a. Junior Olympic National Championships
 - b. USA Gymnastics National Congress
 - c. Winter meeting (if scheduled)
 - d. Conference calls as scheduled
6. The committee members are:
 - a. Member #1 through #9 – Elected Regional Chairmen:

Region I:	Paul Tickenoff
Region II:	David Klein
Region III:	Gil Elsass
Region IV:	Dan Coon

Region V: Bob Witmer
Region VI: Steve Randall, Secretary
Region VII: Rich Pulsfort
Region VIII: Kevin White
Region IX: Brandy Wood

- b. Member #10 – Athlete representative-elected by Athletes Council: Jay Thornton
 - c. Member #11 – JOPC Liaison for the NGJA: Dean Schott
 - d. Member #12 and #13 – Junior Representative to the MPC: Kelly Crumley, Hideo Mizoguchi
 - e. Member #14 – Junior National Coaching Staff Member: Tom Meadows
 - f. Member #15 –Men’s Program Director (Voice, no vote): Dennis McIntyre
 - g. Member #16 – Jr Olympic Program Coordinator (Voice, no vote): Dusty Ritter
 - h. Member #17 – JOPC Chairman: David Klein
7. The term of office is three (3) years. There is no limit to the number of consecutive terms.
8. Chairman of the JOPC
- The voting members of the JOPC at the Junior Olympic National Championships will elect the Chairman of the JOPC. Candidates must be Professional members of USA Gymnastics. Election as Chairman does not affect a member’s voting rights. The term of office is three (3) years. There is no limit to the number of consecutive terms. The duties of the JOPC Chairman include, but are not limited to the following:
- a. Organize and conduct the meetings and conference calls of the JOPC.
 - b. Secure, correlate and disseminate agenda items for the annual meetings and conference calls in advance of all meetings and calls.
 - c. Secure a meeting room and coordinate with USA Gymnastics on meeting times at the USA Gymnastics National Congress and advise the JOPC of these arrangements in advance.
 - d. Play an active role in the various JOPC subcommittees and coordinate their reports.
 - e. Provide leadership for a visible, viable relationship with USA gymnastics, the NGJA, the MPC, and other related groups.
9. Secretary of the JOPC
- a. Be present at all meetings of the JOPC.
 - b. Take minutes of all business.
 - c. Prepare documentation of meetings and forward to the Chairman within 48 hours of the meeting.
10. MPC Representative
- a. This position shall be elected to a two-year term.
 - b. All coaches in the junior program will nominate to their State Chairman those people they feel would best serve their interests. The State Chairmen will forward those nominations to the Regional Chairmen, who will in turn forward to the Chairman of the MPC. The MPC Chairman will prepare a ballot and the named coaches of the Junior Elite National Team will vote at the U.S. Championships.
 - c. Attendance at all meetings and participation in all conference calls is mandatory.
 - d. Reports of all MPC meetings and conference calls shall be prepared and forwarded to the JOPC Chairman for dissemination to the JOPC.
 - e. The representative shall acquaint himself completely with the philosophy of the JOPC and represent that philosophy and the needs of the Junior Program to the MPC.
 - f. The two representatives shall be elected to alternate years.

11. JOPC Liaison for the NGJA

- a. The position of the NGJA Liaison has the specific purpose of increasing communication between the JOPC and the National Gymnastics Judges Association. NGJA Liaison responsibilities include:
 1. Soliciting input from Junior coaches regarding judging issues.
 2. Communicating any information from junior coaches, USA Gymnastics Technical personnel or JOPC members to the NGJA (through their Technical Vice President for the Junior Program).
 3. Dealing with problems arising within the Junior Program as a result of judging factors.
 4. Giving input to the NGJA regarding judging of Junior Olympic gymnasts. This includes input for Junior Olympic judging course content. It also includes deduction guides, virtuosity guides, etc. for the judging of compulsory routines. It also includes specific differences in judging junior gymnasts in optional routines.
 5. Coordinating assignment of judges to the Junior National Championships. Note: It is the responsibility of the NGJA Junior Olympic Vice President to serve on the judges' selection committee, submit event assignments for approval and to coordinate all travel and administrative details between USAG, assigned judges and the Meet Director.
 6. Consistently develop and review policy decisions on judging of Junior Olympic gymnasts.
 7. Reviewing the judging of Junior Olympic gymnasts and advising the NGJA on how to improve.
- b. The JOPC shall appoint the position at the Junior Olympic National Championships following the Olympic Games.
- c. The appointment shall not exceed three consecutive four-year terms.

F. Standing Committee

Ad-hoc committees and task force(s) may be developed and assigned as needed by the MPC, JOPC, the Men's Program Director, and / or the President of USA Gymnastics.

G. Service Organizations

National Gymnastics Judges Association (NGJA)

1. Work with the FIG Men's Technical Committee Member and the Men's Program Committee to provide unified rules and interpretations for the USA men's gymnastics community.
2. Increase the number of gymnastics judges throughout the country.
3. Improve the quality of judges by conducting certification clinics.
4. Recommend, for consideration by the National office and/or the Independent Selection Committee, qualified judges for national and international competitions.
5. Evaluate judges' performances and promote education.
6. Discipline judges for improper conduct.

II. Men's Program Organization

A. Regions/ States

[Region/State Directory with contact information](#)

Region I

RC: Paul Tickenoff

States

Arizona
California-North
California-South
Hawaii
Nevada

Region II

RC: David Klein

States

Alaska
Idaho
Montana
Oregon
Washington

Region III

RC: Gil Elsass

States

Arkansas
Kansas
Louisiana
Missouri
Oklahoma
Texas

Region IV

RC: Dan Coon

States

Iowa
Minnesota
Nebraska
North Dakota
South Dakota
Wisconsin

Region V

RC: Bob Witmer

States

Illinois
Indiana
Kentucky
Michigan
Ohio

Region VI

RC: Steve Randall

State Chairmen

Connecticut
Maine
Massachusetts
New Hampshire
Rhode Island
Vermont

Region VII

RC: Rich Pulsfort

States

Delaware
Maryland
New Jersey
New York
Pennsylvania
Virginia
West Virginia

Region VIII

RC: Kevin White

States

Alabama
Florida
Georgia
Mississippi
North Carolina
South Carolina
Tennessee

Region IX

RC: Brandy Wood

States

Colorado
New Mexico
Utah
Wyoming

B. Responsibilities of the State Chairmen

1. Maintain an updated list of all gymnasts and clubs in his state. This list shall be forwarded to both the Regional and National Offices.
2. Maintain an open line of communication between his office and both the Regional and National Offices. The State Chairman shall actively gather information regarding men's gymnastics in his state throughout the year.
3. Conduct the USA Gymnastics State Championship Meet using both compulsory and optional exercises and insure that all official rules and regulations are met. Send the meet results to the Regional Office and the Director of the Regional meet. Include news articles, promotional ideas, and other publicity information in addition to the meet results. The meet's financial report must also be included.
4. Conduct an annual State Clinic, notifying both the Regional and National Offices. Plan the site and date of this clinic in cooperation with the Regional Office. The specific content of the clinic shall correspond with the gymnastics priorities of the state: judging, compulsories, coaching techniques, etc.
5. Decide state matters in concurrence with the Regional Office. Develop policies and procedures governing activities and events in the state.
6. Be responsible for the promotional and public relations development of the Junior USA Gymnastics Programs within the state. This is vital to the expansion and exposure of the USA Gymnastics Junior Programs.
7. Each state may appoint a committee to assist in the state.
8. Must attend Regional Championships.
9. Must immediately pass on information from the Regional or National Offices.
10. Petitions: Approve/disapprove petitions to the State Championships. Receive petitions for Regional Championships and submit them to the Regional Office for approval/disapproval. See "Petitions", Section V.
11. Maintain open line of communication with local judges' associations.
12. Open and maintain the state USA Gymnastics bank account. Provide USA Gymnastics a yearly report on disbursement of funds. Funds should be used for the state newsletter; State Chairman's travel to clinics, workshops and promotions, support of the state's Junior Coaches Staff Members and other projects as approved.

C. Responsibilities of the Regional Chairmen

Regional Chairmen must provide information from the National Office directly to the State Chairmen, who will make it available to their state's professional membership, regardless of the level and nature of their participation. Every program (club, high school, collegiate, Turner, Sokol, YMCA, etc.) should have access to USA Gymnastics information and be encouraged to participate in USA Gymnastics programs. The same is true for any individual professional member.

1. Maintain an open channel of communication between the National Office, Regional Office, and State Offices. This communication shall include all events, clinics, meetings and various decisions made throughout the year concerning USA Gymnastics Junior Programs.

2. Conduct a yearly Regional Clinic for gymnasts, judges and/or coaches. Schedule this clinic in cooperation with the State Chairmen and notify the National Office. The specific content of the clinic shall correspond with the region's gymnastics priorities.
3. Conduct the USA Gymnastics Regional Championships meet using both compulsory and optional exercises and insure that all official rules and regulations are met. Schedule this meet as provided in Section V and notify the National Office. Forward all meet results to the National Office and the Junior National Championships Meet Director.
4. Decide regional matters in concurrence with the National Office. Develop policies and procedures governing activities and events in the region.
5. Be responsible for promotional planning and publicity. Plan a systematic and comprehensive promotional program within the region to cultivate the understanding and expansion of USA Gymnastics Junior Programs. This area is vital to the future growth of the boys programs.
6. Attend national meetings of the JOPC. These meetings include the Junior Olympic National Championships, the USA Gymnastics National Congress, and a third meeting if scheduled. If such attendance is unlikely for personal or professional reasons, the Regional Chairman shall advise the Senior Director of the Men's Program in writing one month before the meeting. The notification letter will state the reasons for the absence and designate a responsible replacement for that specific meeting.
7. Disseminate information from the National Office to the region's State Chairmen. Maintain current and comprehensive mailing lists of all clubs, YMCA's, high schools, Turner, Sokol and other boys' gymnastics programs in his region.
8. Organize and conduct the National Development (Future Stars) Team Program Evaluation in coordination with the National Office.
9. Provide a quarterly financial statement for the USA Gymnastics controller in the format he prescribes.
10. Petitions: Approve/disapprove petitions to the Regional Championships; receive petitions for the USA Junior Olympic National Championships and submit them to the Senior Director, Men's Program for approval/disapproval. See "Petitions," Section V.
11. Maintain an open line of communication with local judges' associations and the NGJA Junior Olympic Regional Technical Director for use of officials.

D. Election of State Chairman

1. State Chairmen shall serve a term of two (2) years: 2011, 2013, 2015 etc. There is no limit to the number of consecutive terms.
2. The coaches within each state (**1 club/1 vote**) nominate and elect the State Chairman at the State Meet. Term of office begins following the Regional Meet and ends following the Regional Meet two years later.
3. The Regional Chairman may dismiss a State Chairman who is not fulfilling the responsibilities and roles required by his position. Dismissal shall be based on written correspondence to the Regional Chairman containing the relevant details. Should the Regional Chairman, in consultation with the Senior Director of the Men's Program, determine dismissal is warranted, the Regional Chairman will administer a statewide election to confirm the dismissal and select a replacement.
4. Must have current safety certification and professional membership with the USA Gymnastics Men's Program.

5. Resignation of the State Chairman will require an interim appointment by the Regional Chairman.

E. Election of Regional Chairman

1. Regional Chairmen serve terms of three years: 2013, 2016, 2019, etc. There is no limit to the number of consecutive terms.
2. The State Chairmen elect the Regional Chairman at the Regional Meet. Term of office begins following the Junior Olympic National Championships and ends after the Junior Olympic National Championships 3 years later.
3. The Senior Director of the Men's Program may dismiss a Regional Chairman who is not fulfilling the responsibilities and roles required by his position. Dismissal may be based on the Senior Director of the Men's Program's assessment of the Regional Chairman's performance or on a letter of recommendation from the State Chairmen.
4. Must have current safety certification and professional membership with the USA Gymnastics Men's Program.
5. Resignation of the Regional Chairman will require an interim appointment by the Senior Director of the Men's Program.